

## **AUTHORIZATION GUIDE THROUGH THE eASY.KSEI SYSTEM (“e-PROXY”)**

Disclaimer: This guide is an excerpt from the Education and Guidebooks document for Shareholders issued by PT Kustodian Sentral Efek Indonesia (“KSEI”). If the Shareholders of the Company experience problems or have further questions regarding the use of the eASY.KSEI system, please contact KSEI Contact list on the eASY.KSEI web at the link  
<https://easy.ksei.co.id/egken/ContactUs.jsp>

As stated in the Announcement of the Annual GMS (the “Meeting”) which was delivered on July 15, 2021 and the Invitation for the Meeting which was delivered on July 30, 2021, considering the Status of Certain Emergency Disasters due to Corona Virus Disease as determined by the Government, the Company urges shareholders to not physically present at the Meeting but gave power of attorney to an independent party, namely PT. ADIMITRA JASA KORPORA as the Company's Securities Administration Bureau through the Electronic GMS Representative Authorization Platform (e-Proxy) eASY.KSEI

### **Notes:**

1. The company has appointed Ms. EVANTHE RACHELIA from the Securities Administration Bureau PT Adimitra Jasa Korpora as the Electronic Proxy (e-Proxy) of the Shareholders who will give their power at the General Meeting of Shareholders which is scheduled to be held on August 23, 2021.
2. To be able to provide power of attorney through e-Proxy, Shareholders must have an eASY.KSEI account.
3. To have an eASY.KSEI account, Shareholders must register / activate an eASY.KSEI account via <https://akses.ksei.co.id>.
4. Guidelines for registering an eASY.KSEI account can be accessed via the link: <http://www.ultrajaya.co.id/investor-relation/rups/ind>
5. Shareholders can provide power of attorney via e-Proxy no later than Friday, August 20, 2021 at 12.00 WIB.

## Procedures for Granting Authorization through the eASY.KSEI system

1. After carrying out the registration process, to be able to give power you must log in to the eASY.KSEI system.

To log in into the eASY.KSEI system, go to the site <https://akses.ksei.co.id/>, then click

The screenshot shows the homepage of the AKSes-KSEI website. At the top right, there is a red 'MASUK' (Login) button with a black arrow pointing down to it from the text 'To log in into the eASY.KSEI system, go to the site https://akses.ksei.co.id/, then click'. Below the 'MASUK' button is a white 'DAFTAR' (Register) button. The page features a banner with the text 'KEAMANAN YANG TERJAMIN DENGAN AKSes KSEI'. On the left, there is a sidebar with links: Beranda, Pusat Informasi, Pusat Edukasi, and Panduan. The main content area includes sections for 'Aktivitas Pasar' (Market Activities) showing a chart for the Composite index, and 'Saham Paling Aktif' (Most Active Stocks) listing various companies like LPPF, PGAS, BRPT, etc., along with their stock numbers and activity levels.

2. Enter your email and password, then click **Masuk**

The screenshot shows the AKSes-KSEI login interface. At the top, there is a red header bar with the date "Senin, 11 Mei 2020 15:26:40 +07". Below the header, the KSEI logo is displayed. The main form area has two input fields: one for email containing "xxxxx@gmail.com" and one for password containing "6 .....". Below these fields is a red "Masuk" button. To the right of the password field, there is a link "Belum memiliki akun? Daftar Sekarang!". At the bottom left of the form, there is a "Lupa Password ?" link. A large black arrow points from the text in step 2 to the "Masuk" button.

AKSes•KSEI  
Kotodan Sentral Efek Indonesia

Kembali Ke Beranda

xxxxx@gmail.com

6 .....

Masuk

Lupa Password ?

Belum memiliki akun?  
Daftar Sekarang!

3. After the log-in process is done, the screen will appear as shown below and select the menu

The screenshot shows the homepage of the AKSes-KSEI website ([akses.ksei.co.id](https://akses.ksei.co.id)). At the top right, there is a user icon labeled "eASY.KSEI". The main content area displays stock market data for several companies:

Perusahaan	Harga	Pembalikan (%)
AKASHA WIRA INTERNATIONAL Tbk, PT ADES	815,00 IDR	-35,00 -4,1176%
ADHI KARYA (PERSERO) Tbk, PT ADHI	540,00 IDR	+10,00 +1,8668%
ADIRA DINAMIKA MULTI FINANCE Tbk, PT ADMF	625,00 IDR	+75,00 +1,1450%
POLYCHEM INDONESIA Tbk, PT ADMG	98,00 IDR	+0,00 +0,0000%

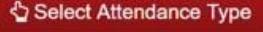
Below the stock data, there is a banner with the text "kini cek portofolio investasi pasar modal LEBIH MUDAH" and a video thumbnail titled "Video Profile KSEI (Official KSEI)".

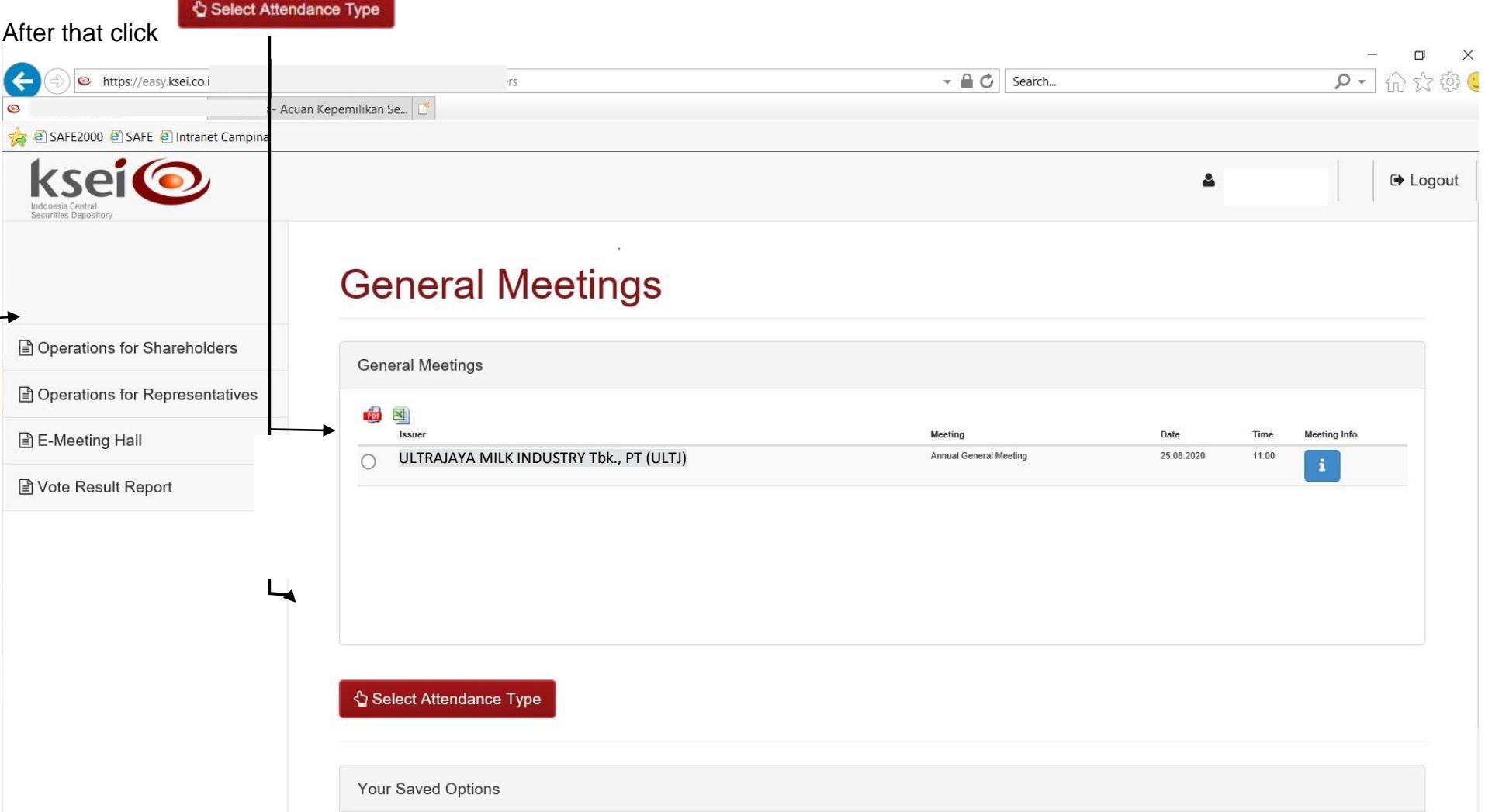
The left sidebar contains the following menu items:

- Handoko  
IDD300852580000
- Selamat Siang,  
Smitha Anjani  
IDD3008S2580656
- ✉ 4
- ⚙
- Beranda**
- Portfolioku >
- Pusat Informasi**
- Pusat Edukasi**
- eASY.KSEI
- Panduan

The "Pusat Edukasi" menu item is highlighted with a red arrow pointing towards it from the bottom left.

4. Select menu  Operations for Shareholders and select 'ULTRAJAYA MILK INDUSTRY TBK., PT (ULTJ)' in the General Meetings table.

After that click 



The screenshot shows the ksei website interface. At the top, there is a navigation bar with links for 'SAFE2000', 'SAFE', and 'Intranet Campina'. Below the navigation bar, the ksei logo is displayed. On the left side, there is a sidebar with the following menu items:

-  Operations for Shareholders
-  Operations for Representatives
-  E-Meeting Hall
-  Vote Result Report

A red arrow points from the 'Operations for Shareholders' menu item to the 'General Meetings' table. The 'General Meetings' table has the following columns:

Issuer	Meeting	Date	Time	Meeting Info
 ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	Annual General Meeting	25.08.2020	11:00	

Below the table, there is a red button labeled 'Select Attendance Type' and a section titled 'Your Saved Options'.

5. Then click

The screenshot shows a web browser window for the ksei website (<https://easy.ksei.co.id/egken/Dashboard.html#/attendance-dec-inv>). The title bar indicates the user is at the 'Attendance - Dec Inv' section. The main content area is titled 'Select Attendance Type' and displays information for 'ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ), 25.08.2020, Annual General Meeting'. Below this, there are two sections: 'Attendance Type:' and 'Representative Type:'. Under 'Attendance Type:', there are two radio buttons: one for 'I will attend in person' and one for 'My authorized representative will attend', with the latter being selected. Under 'Representative Type:', there are three radio buttons: 'Individual Representative', 'Intermediary', and 'Independent Representative'. At the bottom of the page are 'Back' and 'Next' buttons. The footer contains the ksei logo and the text '2020 Merkezi Kayit Kuruluşu' and 'Version 0.0.2'.

④ My authorized representative will attend

5. Then click

E-Gem Indonesia

ksei

Indonesia Central Securities Depository

Operations for Shareholders

Operations for Representatives

E-Meeting Hall

Vote Result Report

Select Attendance Type

ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ), 25.08.2020, Annual General Meeting

Attendance Type :

I will attend in person  My authorized representative will attend

Representative Type :

Individual Representative  Intermediary  Independent Representative

Back Next

2020 Merkezi Kayit Kuruluşu Version 0.0.2

6. In the 'Representative Type' section

Independent Representative

easy.ksei.co.id/egken/Dashboard.html?#/attendance-dec-inv

ksei  
Indonesia Central Securities Depository

Operations for Shareholders

Operations for Representatives

E-Meeting Hall

Vote Result Report

## Select Attendance Type

ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ) 25.08.2020, Annual General Meeting

Attendance Type :

I will attend in person    My authorized representative will attend

Representative Type :

Individual Representative    Intermediary    Independent Representative

Independent Representative

Please select the independent representative that you want to choose as representative and click on continue.

Select Independent   Please Select

Rep :

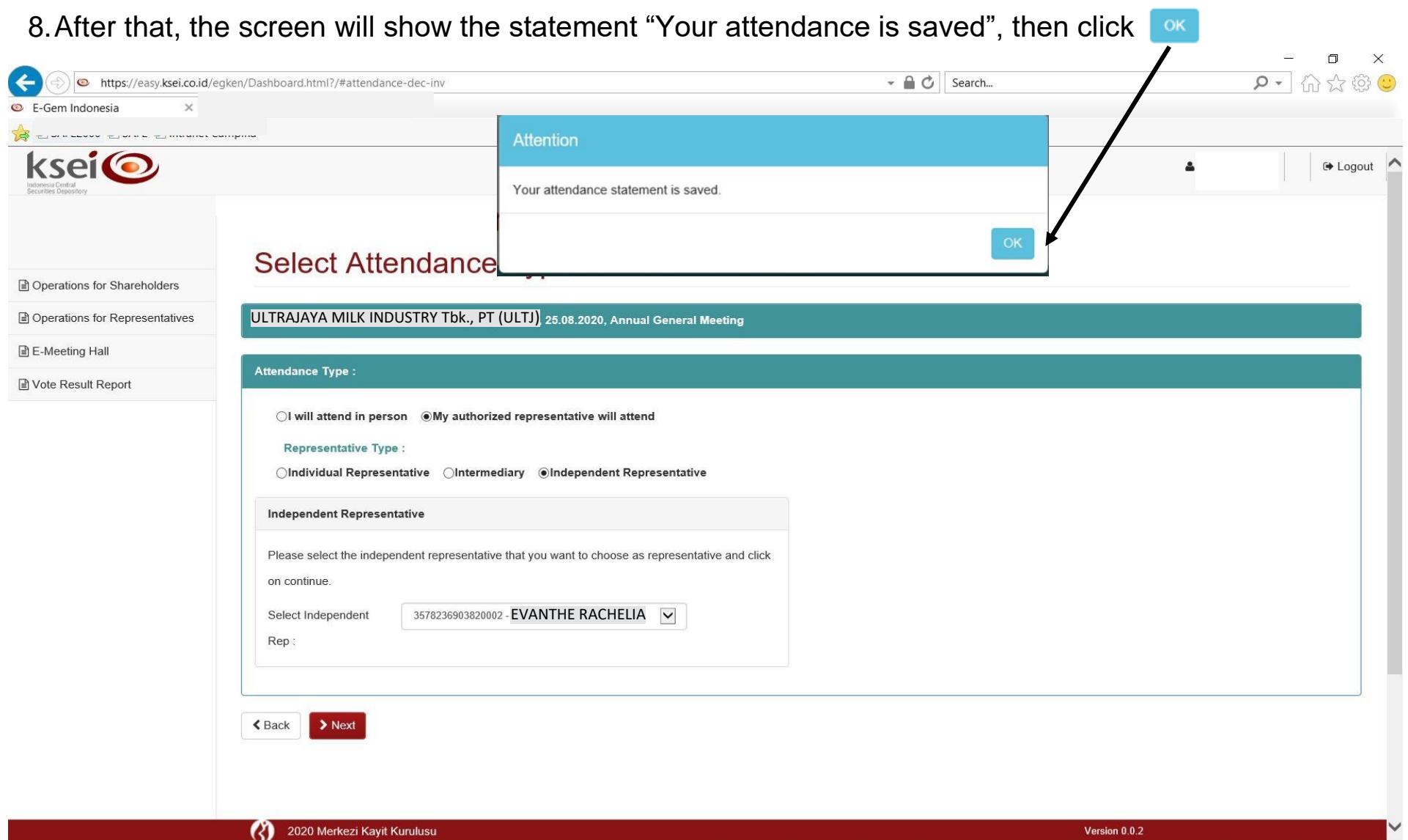
< Back   > Next

2020 Merkezi Kayıt Kuruluşu   Version 0.0.1

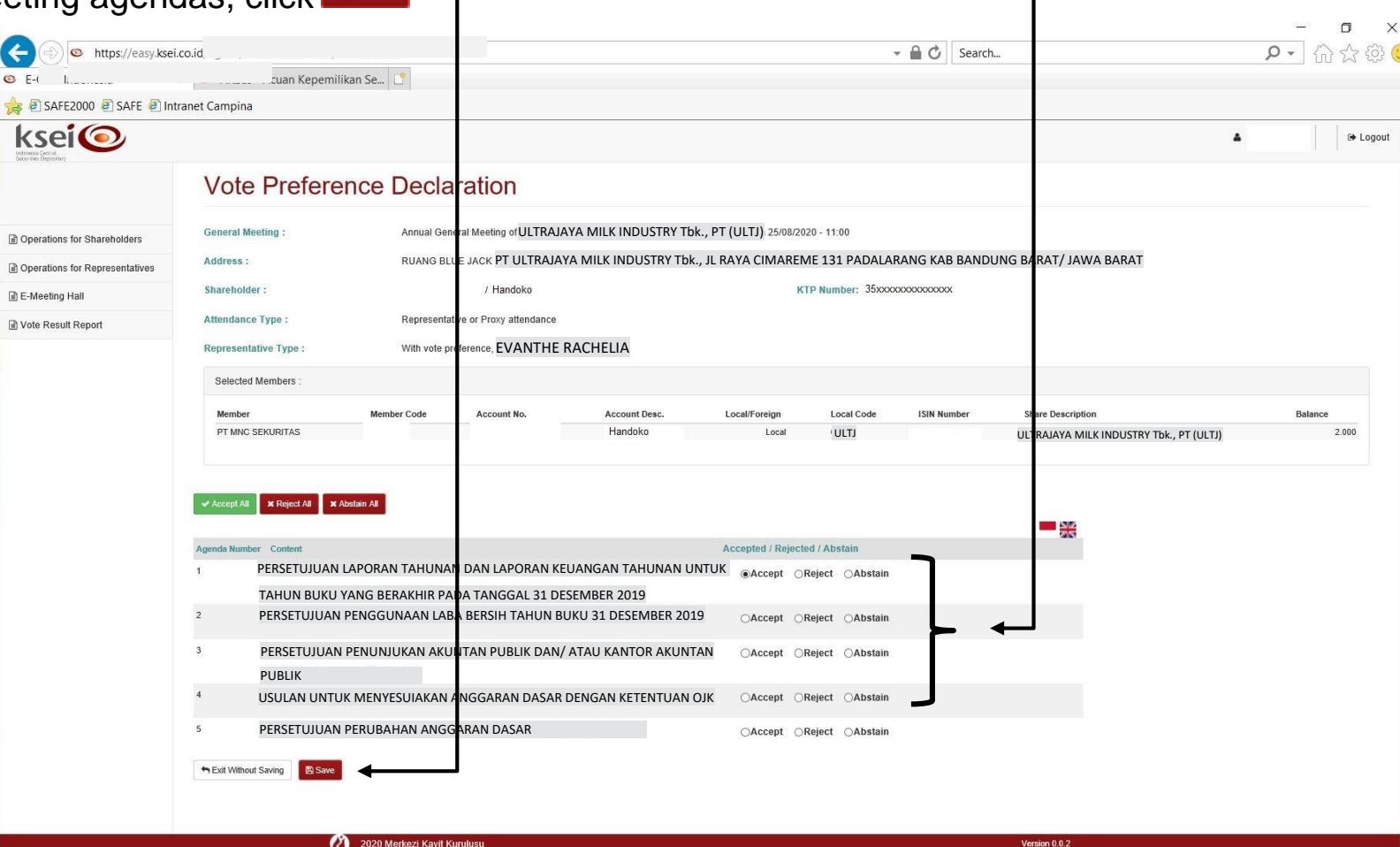
7. In the next column, select one of the names provided in the 'Select Independent Rep' section, then click **> Next**

The screenshot shows a web browser window for the KSEI website (<https://easy.ksei.co.id/egken/Dashboard.html?#attendance-dec-inv>). The title bar indicates the user is logged in as 'E-Gem Indonesia'. The main content area is titled 'Select Attendance Type' and displays information for 'ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ), 25.08.2020, Annual General Meeting'. The 'Attendance Type' section contains two radio buttons: 'I will attend in person' and 'My authorized representative will attend', with the second option selected. Below this is a 'Representative Type' section with three radio buttons: 'Individual Representative', 'Intermediary', and 'Independent Representative', with the third option selected. A large callout box highlights the 'Independent Representative' section, which includes a note to select an independent representative and a dropdown menu showing 'EVANTHE RACHELIA' as the chosen representative. At the bottom of the page are 'Back' and 'Next' buttons, with a red arrow pointing from the 'Next' button to the dropdown menu.

8. After that, the screen will show the statement "Your attendance is saved", then click **OK**



9. You will be directed to the 'Vote Preference Declaration' page and asked to vote on each agenda of the meeting, by voting  Accept or  Reject or  Abstain on each meeting agenda. If you have selected ALL meeting agendas, click 



The screenshot shows the 'Vote Preference Declaration' page for the Annual General Meeting of ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ) on 25/08/2020 at 11:00. The page includes the following details:

- General Meeting :** Annual General Meeting of ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ) 25/08/2020 - 11:00
- Address :** RUANG BLUE JACK PT ULTRAJAYA MILK INDUSTRY Tbk., JL RAYA CIMAREME 131 PADALARANG KAB BANDUNG BARAT/ JAWA BARAT
- Shareholder :** Handoko / Handoko KTP Number: 35xxxxxxxxxxxxxx
- Attendance Type :** Representative or Proxy attendance
- Representative Type :** With vote preference, EVANTHE RACHELIA

**Selected Members :**

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT MNC SEKURITAS			Handoko	Local	ULTJ		ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	2.000

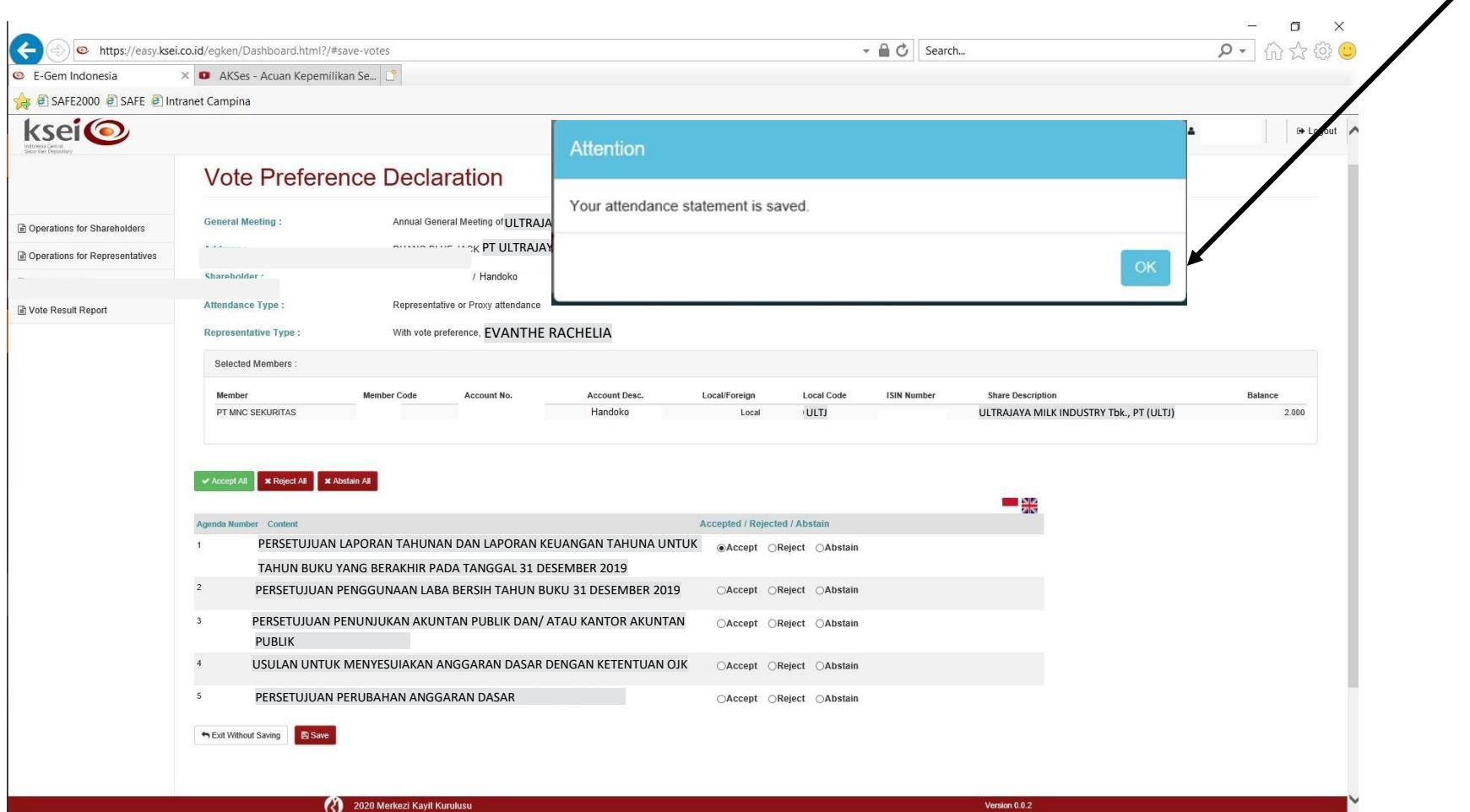
**Agenda Number Content Accepted / Rejected / Abstain**

Agenda Number	Content	Accepted	Rejected	Abstain
1	PERSETUJUAN LAPORAN TAHUNAN DAN LAPORAN KEUANGAN TAHUNAN UNTUK TAHUN BUKU YANG BERAKHIR PADA TANGGAL 31 DESEMBER 2019	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	PERSETUJUAN PENGGUNAAN LABA BERSIH TAHUN BUKU 31 DESEMBER 2019	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
3	PERSETUJUAN PENUNJUKAN AKUNTAN PUBLIK DAN/ ATAU KANTOR AKUNTAN PUBLIK	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
4	USULAN UNTUK MENYESUAIKAN ANGGARAN DASAR DENGAN KETENTUAN OJK	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
5	PERSETUJUAN PERUBAHAN ANGGARAN DASAR	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

**Buttons:**

- Accept All (green)
- Reject All (red)
- Abstain All (grey)
- Save (red)
- Exit Without Saving (grey)

10. After that the screen will display the statement 'Your transaction is done successfully'. Then click **OK**



11. After the voting process is complete you will be directed to the main page as shown below.  
You can click 'Logout' to log out from the eASY.KSEI system.

The screenshot shows a web browser window for the eASY.KSEI system at the URL <https://easy.ksei.co.id/egken/Dashboard.html?#/operations-for-shareholders>. The browser interface includes a back button, forward button, address bar, search bar, and various icons for settings and user profile.

The main content area displays the "General Meetings" section. On the left, there is a sidebar with links: "Operations for Shareholders", "Operations for Representatives", "E-Meeting Hall", and "Vote Result Report". The main content area has a header "General Meetings" and a sub-header "General Meetings". It lists an issuer: "ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)". Below this, there is a table with columns: Meeting, Date, Time, and Meeting Info. The entry shows "Annual General Meeting", "25.08.2020", "11:00", and a blue info icon. A red button labeled "Select Attendance Type" is visible.

Below the table, under "Your Saved Options", there is another entry for "ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)". This entry includes fields for General Meeting Type ("Annual General Meeting"), Date ("25.08.2020"), Time ("11:00"), Attendance preference ("Representative"), Attendee ("EVANTHE RACHELIA"), Representative Type ("Independent Representative"), and Vote Information ("Representative Votes are Determined").

At the bottom of the page, there are buttons for "Change", "Vote Save / Update", "Delete", and "Show entry detail". The footer contains the text "2020 Merkezi Kayıt Kuruluşu" and "Version 0.0.2".