

PANDUAN PEMBERIAN KUASA MELALUI SISTEM eASY.KSEI (“e-PROXY”)

Disclaimer: Panduan ini merupakan kutipan dari dokumen Education and Guidebooks untuk Pemegang Saham yang diterbitkan oleh PT Kustodian Sentral Efek Indonesia (“KSEI”). Bila Pemegang Saham Perseroan mengalami masalah atau memiliki pertanyaan lebih jauh terkait penggunaan sistem eASY.KSEI, silakan menghubungi KSEI Contact list pada web eASY.KSEI pada link <https://easy.ksei.co.id/egken/ContactUs.jsp>

Sebagaimana yang tertera pada Pengumuman RUPS Tahunan (“Rapat”) yang telah disampaikan pada tanggal 15 Juli 2021 dan Pemanggilan Rapat yang disampaikan pada tanggal 30 Juli 2021 mempertimbangkan Status Keadaan Tertentu Darurat Bencana Wabah Penyakit Akibat Virus Corona yang ditetapkan Pemerintah, Perseroan menghimbau pemegang saham untuk tidak hadir secara fisik dalam Rapat melainkan memberikan kuasa kepada pihak independen yaitu PT. ADIMITRA JASA KORPORA selaku Biro Administrasi Efek Perseroan melalui Platform Pemberian Kuasa Perwakilan RUPS Secara Elektronik (e-Proxy) eASY.KSEI

Catatan:

1. Perseroan telah menunjuk Sdri. EVANTHE RACHELIA dari Biro Administrasi Efek PT Adimitra Jasa Korpora sebagai Penerima Kuasa secara elektronik (e-Proxy) dari para Pemegang Saham yang akan memberikan kuasanya dalam Rapat Umum Pemegang Saham yang dijadwalkan akan diselenggarakan tanggal 23 Agustus 2021.
2. Untuk dapat melakukan pemberian kuasa melalui e-Proxy, para Pemegang Saham harus memiliki akun eASY.KSEI.
3. Untuk memiliki akun eASY.KSEI Pemegang Saham harus melakukan registrasi/aktivasi akun eASY.KSEI melalui <https://akses.ksei.co.id>.
4. Panduan registrasi akun eASY.KSEI dapat diakses melalui link : <http://www.ultrajaya.co.id/investor-relation/rups/ind>
5. Pemegang saham dapat memberikan kuasa melalui e-Proxy selambat-lambatnya Jumat, 20 Agustus 2021 pukul 12.00 WIB.

Tata Cara Pemberian Kuasa Melalui sistem eASY.KSEI

1. Setelah melakukan proses registrasi, untuk dapat memberikan kuasa anda harus log in ke dalam sistem eASY.KSEI. Untuk log in ke dalam sistem eASY.KSEI, masuklah ke situs <https://akses.ksei.co.id/>, kemudian

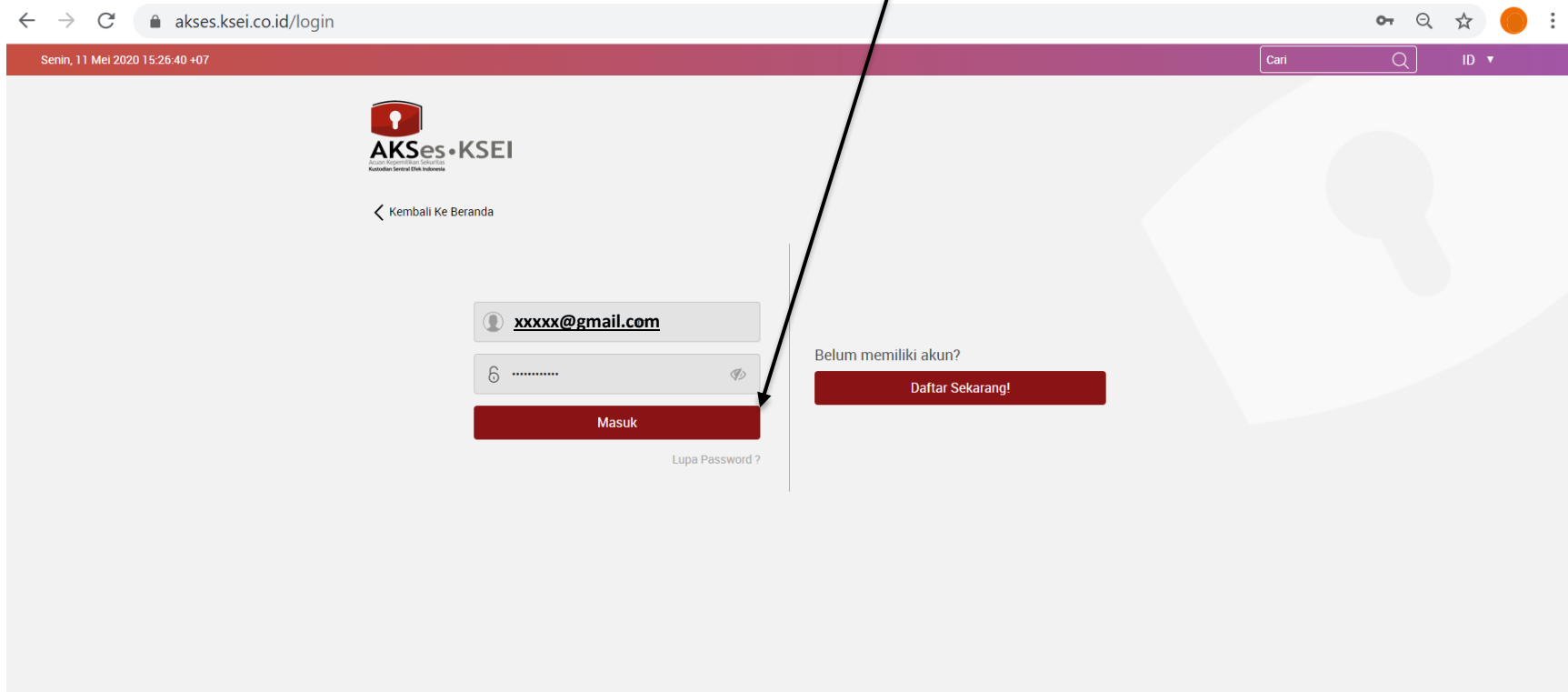
The screenshot shows the AKSes-KSEI website interface. At the top, there is a navigation bar with a search bar and user options. Below the navigation bar, there are three stock listings: MAHAKA MEDIA Tbk, PT (ABBA), ASURANSI BINA DANA ARTA Tbk, PT (ABDA), and ABM INVESTAMA Tbk, PT (ABMM). The main content area is divided into several sections: a 'Beranda' (Home) section with a navigation menu, a 'Pusat Edukasi' (Education Center) section with a video player, and an 'Aktivitas Pasar' (Market Activity) section with a table of market indices and a line chart. The 'Aktivitas Pasar' section includes a table with columns for Indeks, Nilai, Poin, and Persentase. The 'Aksi Korporasi' (Corporate Actions) section displays a list of corporate actions with columns for the action name, effective date, and other details.

Indeks	Nilai	Poin	Persentase
COMPOSITE	4.639,105	▲ 19,128	▲ 0,41%
AGRI	983	▲ 22,611	▲ 0,024%
BASIC-IND	695	▲ 0,585	▲ 0,001%
BISNIS-27	401	▲ 4,893	▲ 0,012%
CONSUMER	1.804	▲ 7,027	▲ 0,004%
DBX	905	▼ 11,428	▼ 0,012%
FINANCE	936	▲ 10,113	▲ 0,011%
I-GRADE	124	▲ 0,574	▲ 0,005%

Saham	Nilai	Volume	Frekuensi
LPPF	154.295.077.500	101.177.100	17.645
PGAS	297.584.009.500	332.496.100	15.825
BRPT	119.672.118.000	98.091.900	13.155
MNCN	57.620.011.000	69.421.700	13.062
IPTV	4.862.665.200	12.036.300	12.200
BBRI	402.135.154.000	153.486.700	12.035
ASII	310.294.656.000	79.156.800	11.281
GIAA	36.446.490.000	158.463.000	10.316

2. Masukkan email dan password anda, kemudian klik

Masuk



3. Setelah proses log in dilakukan, maka tampilan layar akan seperti di bawah ini dan pilihlah menu

eASY.KSEI

The screenshot displays the AKSes.KSEI website interface. At the top, there's a navigation bar with the AKSes.KSEI logo and a search bar. Below the navigation bar, there are four stock market tickers: AKASHA WIRA INTERNATIONAL Tbk, PT (ADES), ADHI KARYA (PERSERO) Tbk, PT (ADHI), ADIRA DINAMIKA MULTI FINANCE Tbk, PT (ADMF), and POLYCHEM INDONESIA Tbk, PT (ADMG). A central banner promotes checking investment portfolios with the text 'LEBIH MUDAH'. To the right, there's a 'Pusat Edukasi' section featuring a video titled 'Video Profile KSEI (Official KSEI)'. Below the banner, the 'AKTIVITAS PASAR' section shows market activity for 'Senin, 11 Mei 2020 15:14:54 +07', including a line chart and a table of market indices. The 'Saham Paling Aktif' section lists the most active stocks. On the left, a sidebar menu includes 'Beranda', 'Portofolioku', 'Pusat Informasi', 'Pusat Edukasi', 'eASY.KSEI', and 'Panduan'. A black arrow points from the text 'pilihlah menu' to the 'eASY.KSEI' menu item. A notification box at the top left shows a welcome message for 'Smitha Anjani' and a 'Handoko' ID.

Indeks	Nilai	Poin	Persentase
COMPOSITE	4.639,105	▲ 19,128	▲ 0,41%
AGRI	983	▲ 22,611	▲ 0,024%
BASIC-IND	695	▲ 0,585	▲ 0,001%
BISNIS-27	401	▲ 4,893	▲ 0,012%
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FINANCE	936	▲ 10,113	▲ 0,011%
I-GRADE	124	▲ 0,574	▲ 0,005%

Saham	Nilai	Volume	Frekuensi
LPPF	154.701.795.000	101.443.800	17.687
PGAS	297.763.457.000	332.696.600	15.857
BRPT	120.026.528.000	98.382.400	13.217
MNCN	57.707.327.000	69.526.900	13.073
BBRI	404.787.904.000	154.499.200	12.554
IPTV	4.868.361.600	12.050.400	12.205
ASII	311.686.256.000	79.511.800	11.333
GIAA	36.447.732.000	158.468.400	10.318

4. Pilih menu

Operations for Shareholders

dan pilihlah 'ULTRAJAYA MILK INDUSTRY TBK., PT (ULTJ)' dalam tabel General.

Meetings Setelah itu klik

Select Attendance Type

The screenshot shows a web browser window with the URL <https://easy.ksei.co.id/egken/Dashboard.html?#operations-for-shareholders>. The page header includes the KSEI logo (Indonesia Central Securities Depository) and a 'Logout' button. The main heading is 'General Meetings'. Below this is a table with the following data:

Issuer	Meeting	Date	Time	Meeting Info
<input type="radio"/> ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	Annual General Meeting	25.08.2020	11:00	i

Below the table is a red button labeled 'Select Attendance Type'. At the bottom of the page, there is a section titled 'Your Saved Options'.

5. Kemudian klik

My authorized representative will attend

The screenshot shows a web browser window with the URL <https://easy.ksei.co.id/egken/Dashboard.html?#attendance-dec-inv>. The page header includes the KSEI logo (Indonesia Central Securities Depository) and a 'Logout' button. A left sidebar contains navigation items: 'Operations for Shareholders', 'Operations for Representatives', 'E-Meeting Hall', and 'Vote Result Report'. The main content area is titled 'Select Attendance Type' and displays a meeting entry: 'ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ), 25.08.2020, Annual General Meeting'. Below this, the 'Attendance Type' section has two radio buttons: 'I will attend in person' and 'My authorized representative will attend' (which is selected). Underneath, the 'Representative Type' section has three radio buttons: 'Individual Representative', 'Intermediary', and 'Independent Representative'. At the bottom of the form are 'Back' and 'Next' buttons. The footer contains '2020 Merkezi Kayit Kurulusu' and 'Version 0.0.2'. A black arrow points from the text 'My authorized representative will attend' to the corresponding radio button in the form.

6. Pada bagian 'Representative Type'

Independent Representative

The screenshot shows a web browser window with the URL `easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv`. The page title is "Select Attendance Type" for "ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ) 25.08.2020, Annual General Meeting". The "Attendance Type" section has two radio buttons: "I will attend in person" and "My authorized representative will attend", with the latter selected. Under "Representative Type", there are three radio buttons: "Individual Representative", "Intermediary", and "Independent Representative", with the latter selected. Below this, there is a section titled "Independent Representative" with instructions: "Please select the independent representative that you want to choose as representative and click on continue." It includes a dropdown menu labeled "Please Select" and a "Rep :" label. At the bottom, there are "Back" and "Next" buttons. The footer contains "2020 Merkezi Kayit Kurulusu" and "Version 0.0.1".

7. Pada kolom selanjutnya, pilih salah satu nama yang tersedia pada bagian 'Select Independent Rep' kemudian klik

Next

The screenshot shows the 'Select Attendance Type' page on the KSEI website. The page title is 'Select Attendance Type'. The main heading is 'ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ) - 25.08.2020, Annual General Meeting'. Below this, there is a section for 'Attendance Type' with two radio buttons: 'I will attend in person' and 'My authorized representative will attend'. The 'My authorized representative will attend' option is selected. Underneath, there is a 'Representative Type' section with three radio buttons: 'Individual Representative', 'Intermediary', and 'Independent Representative'. The 'Independent Representative' option is selected. Below this, there is a section titled 'Independent Representative' with the instruction: 'Please select the independent representative that you want to choose as representative and click on continue.' There is a dropdown menu for 'Select Independent Rep' with the value '3578236903820002 - EVANTHE RACHELIA'. At the bottom of the form, there are two buttons: 'Back' and 'Next'. The 'Next' button is highlighted in red. A red box with the text 'Next' is also shown in the top right corner of the page. A black arrow points from the 'Next' button in the red box to the 'Next' button at the bottom of the form. Another black arrow points from the dropdown menu to the 'Next' button at the bottom of the form.

8. Setelah itu tampilan layar akan menunjukkan pernyataan “Your attendance is saved”, kemudian klik

OK

The screenshot displays a web browser window with the URL <https://easy.ksei.co.id/egken/Dashboard.html?#attendance-dec-inv>. The page title is "E-Gem Indonesia". The main content area shows a notification dialog box titled "Attention" with the message "Your attendance statement is saved." and an "OK" button. Below the dialog box, the page title "Select Attendance" is visible. The main content area displays the following information:

- Company Name: ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)
- Meeting Date: 25.08.2020
- Meeting Type: Annual General Meeting
- Attendance Type:
 - I will attend in person
 - My authorized representative will attend
- Representative Type:
 - Individual Representative
 - Intermediary
 - Independent Representative
- Independent Representative Selection:
 - Please select the independent representative that you want to choose as representative and click on continue.
 - Select Independent: 3578236903820002 - EVANTHE RACHELIA
 - Rep :

Navigation buttons: < Back, > Next

Page Footer: 2020 Merkezi Kayit Kurulusu, Version 0.0.2

9. Anda akan diarahkan ke laman 'Vote Preference Declaration' dan diminta untuk memberikan suara pada masing-masing agenda rapat, dengan cara memilih Accept atau Reject atau Abstain pada masing-masing agenda rapat. Jika telah memilih untuk SEMUA agenda rapat, klik

Vote Preference Declaration

General Meeting : Annual General Meeting of ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ) 25/08/2020 - 11:00

Address : RUANG BLUE JACK PT ULTRAJAYA MILK INDUSTRY Tbk., JL RAYA CIMAREME 131 PADALARANG KAB BANDUNG BARAT/ JAWA BARAT

Shareholder : / Handoko **KTP Number:** 35xxxxxxxxxxxxxx

Attendance Type : Representative or Proxy attendance

Representative Type : With vote preference, EVANTHE RACHELIA

Selected Members :

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT MNC SEKURITAS			Handoko	Local	ULTJ		ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	2.000

Agenda Number	Content	Accepted / Rejected / Abstain
1	PERSETUJUAN LAPORAN TAHUNAN DAN LAPORAN KEUANGAN TAHUNAN UNTUK TAHUN BUKU YANG BERAKHIR PADA TANGGAL 31 DESEMBER 2019	<input checked="" type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
2	PERSETUJUAN PENGGUNAAN LABA BERSIH TAHUN BUKU 31 DESEMBER 2019	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
3	PERSETUJUAN PENUNJUKAN AKUNTAN PUBLIK DAN/ ATAU KANTOR AKUNTAN PUBLIK	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
4	USULAN UNTUK MENYESUAIKAN ANGGARAN DASAR DENGAN KETENTUAN OJK	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
5	PERSETUJUAN PERUBAHAN ANGGARAN DASAR	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain

2020 Merkezi Kayit Kurulusu Version 0.0.2

10. Setelah itu layar akan menampilkan pernyataan 'Your transaction is done successfully'. Selanjutnya klik

OK

The screenshot shows a web browser window with the URL <https://easy.ksei.co.id/egken/Dashboard.html?/#save-votes>. The page title is "Vote Preference De...". A blue modal box with the title "Attention" displays the message "Your attendance statement is saved." and an "OK" button. An arrow points from the "OK" button in the modal to the "OK" button in the top right corner of the browser window.

The main content area shows the following information:

- General Meeting :** Annu...
- Shareholder :**
- Attendance Type :** Representative or Proxy attendance
- Representative Type :** With vote preference, **EVANTHE RACHELIA**

Selected Members :

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT MNC SEKURITAS			Handoko	Local	ULTJ		ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	2.000

Buttons:

Agenda Number | **Content** | **Accepted / Rejected / Abstain**

1	PERSETUJUAN LAPORAN TAHUNAN DAN LAPORAN KEUANGAN TAHUNA UNTUK TAHUN BUKU YANG BERAKHIR PADA TANGGAL 31 DESEMBER 2019	<input checked="" type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
2	PERSETUJUAN PENGGUNAAN LABA BERSIH TAHUN BUKU 31 DESEMBER 2019	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
3	PERSETUJUAN PENUNJUKAN AKUNTAN PUBLIK DAN/ ATAU KANTOR AKUNTAN PUBLIK	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
4	USULAN UNTUK MENYESUIKAN ANGGARAN DASAR DENGAN KETENTUAN OJK	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain
5	PERSETUJUAN PERUBAHAN ANGGARAN DASAR	<input type="radio"/> Accept <input type="radio"/> Reject <input type="radio"/> Abstain

Buttons:

Footer: 2020 Merkezi Kayit Kurulusu | Version 0.0.2

11. Setelah proses pemberian suara selesai anda akan diarahkan pada ke laman utama seperti gambar di bawah ini. Anda dapat klik 'Logout' untuk keluar dari sistem eASY.KSEI.

The screenshot shows the eASY.KSEI dashboard. The browser address bar displays the URL: <https://easy.ksei.co.id/egken/Dashboard.html?#/operations-for-shareholders>. The page title is "General Meetings".

The main content area features a table with the following data:

Issuer	Meeting	Date	Time	Meeting Info
ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	Annual General Meeting	25.08.2020	11:00	i

Below the table, there is a "Select Attendance Type" button. Underneath, the "Your Saved Options" section contains another table:

Company	General Meeting Type	Date	Time	Attendance preference	Attendee	Representative Type	Vote Information
ULTRAJAYA MILK INDUSTRY Tbk., PT (ULTJ)	Annual General Meeting	25.08.2020	11:00	Representative	EVANTHE RACHELIA	Independent Representative	Representative Votes are Determined

At the bottom of the "Your Saved Options" table, there are buttons for "Change", "Vote Save / Update", "Delete", and "Show entry detail".

The footer of the page contains the text "2020 Merkezi Kayıt Kuruluşu" and "Version 0.0.2".