



PT. Ultrajaya Milk Industry & Trading Co, Tbk

PANDUAN PEMBERIAN KUASA MELALUI SISTEM eASY.KSEI (“e-PROXY”)

Disclaimer: Panduan ini merupakan kutipan dari dokumen Education and Guidebooks untuk Pemegang Saham yang diterbitkan oleh PT Kustodian Sentral Efek Indonesia (“KSEI”) pada link berikut ini:
<https://akses.ksei.co.id/panduan>.

Bila Pemegang Saham Perseroan mengalami masalah atau memiliki pertanyaan lebih jauh terkait penggunaan sistem eASY.KSEI, silakan menghubungi KSEI Contact list pada web eASY.KSEI pada link <https://easy.ksei.co.id/egken/ContactUs.jsp>

Sebagaimana yang tertera pada Pengumuman RUPS Tahunan (“Rapat”) yang telah disampaikan pada tanggal **13 Mei 2024** dan Pemanggilan Rapat yang disampaikan pada tanggal **28 Mei 2024**, Perseroan menghimbau pemegang saham untuk tidak hadir secara fisik dalam Rapat melainkan memberikan kuasa kepada pihak independen yaitu PT. ADIMITRA JASA KORPORA selaku Biro Administrasi Efek Perseroan melalui Platform Pemberian Kuasa Perwakilan RUPS Secara Elektronik (e-Proxy) eASY.KSEI

AUTHORIZATION GUIDE THROUGH THE eASY.KSEI SYSTEM (“e-PROXY”)

Disclaimer: This guide is an excerpt from the Education and Guidebooks document for Shareholders issued by PT Kustodian Sentral Efek Indonesia (“KSEI”) at the following link:
<https://akses.ksei.co.id/panduan>.

If the Shareholders of the Company experience problems or have further questions regarding the use of the eASY.KSEI system, please contact KSEI Contact list on the eASY.KSEI web at the link <https://easy.ksei.co.id/egken/ContactUs.jsp>

As stated in the Announcement of the Annual GMS (the “Meeting”) which was delivered on **May 13th, 2024** and the Invitation for the Meeting which was delivered on **May 28th, 2024**, the Company urges shareholders to not physically present at the Meeting but gave power of attorney to an independent party, namely PT. ADIMITRA JASA KORPORA as the Company's Securities Administration Bureau through the Electronic GMS Representative Authorization Platform (e-Proxy) eASY.KSEI



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Catatan:

- 1 Perseroan telah menunjuk **Sdri. LIDIA MARLINA PURBA** and **Mr. ROBERTO SUWANDI** dari **Biro Administrasi Efek PT Adimitra Jasa Korpora** sebagai Penerima Kuasa secara elektronik (e-Proxy) dari para Pemegang Saham yang akan memberikan kuasanya dalam Rapat Umum Pemegang Saham yang dijadwalkan akan diselenggarakan Hari **Rabu** ,tanggal **19 Juni 2024**.
- 2 Untuk dapat melakukan pemberian kuasa melalui e-Proxy, para Pemegang Saham harus memiliki akun eASY.KSEI.
- 3 Untuk memiliki akun eASY.KSEI Pemegang Saham harus melakukan registrasi/aktivasi akun eASY.KSEI melalui <https://akses.ksei.co.id>.
- 4 Panduan registrasi akun eASY.KSEI dapat diakses melalui link : <http://www.ultrajaya.co.id/investor-relation/rups/ind>
- 5 Pemegang saham dapat memberikan kuasa melalui e-Proxy selambat-lambatnya **Jumat, 14 Juni 2024** pukul 12.00 WIB.

Notes:

- 1 The company has appointed **Ms. LIDIA MARLINA PURBA** and **Mr. ROBERTO SUWANDI** from the **Securities Administration Bureau PT Adimitra Jasa Korpora** as the Electronic Proxy (e-Proxy) of the Shareholders who will give their power at the General Meeting of Shareholders which is scheduled to be held on Wednesday, **June 19th, 2024**.
- 2 To be able to provide power of attorney through e-Proxy, Shareholders must have an eASY.KSEI account.
- 3 To have an eASY.KSEI account, Shareholders must register / activate an eASY.KSEI account via <https://akses.ksei.co.id>.
- 4 Guidelines for registering an eASY.KSEI account can be accessed via the link: <http://www.ultrajaya.co.id/investor-relation/rups/ind>
- 5 Shareholders can provide power of attorney via e-Proxy no later than **Friday, June 14th, 2024 at 12.00** Western Indonesian Time



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Tata Cara Pemberian Kuasa Melalui sistem eASY.KSEI

Procedures for Granting Authorization through the eASY.KSEI system

1. Setelah melakukan proses registrasi, untuk dapat memberikan kuasa anda harus log in ke dalam sistem eASY.KSEI. Untuk log in kedalam system eASEY.KSEI masuklah ke situs <https://akses.ksei.co.id/>, kemudian klik

After carrying out the registration process, to be able to give power you must log in to the eASY.KSEI system, To log in into the eASY.KSEI system, go to the site <https://akses.ksei.co.id/>, then click

The screenshot shows the AKSes-KSEI website interface. At the top, there's a navigation bar with 'MASUK' (Login) and 'DAFTAR' (Register) buttons. Below the navigation bar, the main content area is divided into several sections:

- Market Data:** Displays stock prices for MAHAKA MEDIA Tbk, PT (ABBA), ASURANSI BINA DANA ARTA Tbk, PT (ABDA), and ABM INVESTAMA Tbk, PT (ABMM).
- Market Activity (AKTIVITAS PASAR):** Shows a line chart for the Composite Index and a table of active stocks.
- Pusat Edukasi:** Features a video profile of KSEI (Official KSEI) with 'Watch later' and 'Share' options.
- Aksi Korporasi:** Lists corporate actions for May 2020, including bond issuances and interest payments.

Indeks	Ekuitas	Reksa Dana
Indeks COMPOSITE	Nilai: 4.639,105	Poin: 19,128
AGRI	983	22,611
BASIC-IND	695	0,585
BISNIS-27	401	4,893
CONSUMER	1.804	7,027
DBX	905	11,428
FINANCE	936	10,113
I-GRADE	124	0,574

Saham	Nilai	Volume	Frekuensi
LPPF	154.295.077.500	101.177.100	17.645
PGAS	297.584.009.500	332.496.100	15.825
BRPT	119.672.118.000	98.091.900	13.155
MNCN	57.620.011.000	69.421.700	13.062
IPTV	4.862.665.200	12.036.300	12.200
BBRI	402.135.154.000	153.486.700	12.035
ASII	310.294.656.000	79.156.800	11.281
GIAA	36.446.490.000	158.463.000	10.316



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2. Masukkan email dan password anda, kemudian klik
Enter your email and password, then click

Masuk

← → ↻ akses.ksei.co.id/login 🔑 🔍 ☆ \$ ⋮

Senin, 11 Mei 2020 15:26:40 +07

Cari 🔍 ID ▾

← Kembali Ke Beranda





Masuk

[Lupa Password ?](#)

Belum memiliki akun?

Daftar Sekarang!



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3. Setelah proses log in dilakukan, maka tampilan layar akan seperti di bawah ini dan pilihlah menu:
After the log-in process is done, the screen will appear as shown below and select the menu

Handok
IDD300852580000

Selamat Siang,
Smitha Anjani
IDD300852580656

AKSes•KSEI
Kustodian Sentral Efek Indonesia

AKASHA WIRA INTERNATIONAL Tbk, PT
ADES
▼ 815,00 IDR -35,00
-4,1176%

ADHI KARYA (PERSERO) Tbk, PT
ADHI
▲ 540,00 IDR +10,00
+1,8868%

ADIRA DINAMIKA MULTI FINANCE Tbk, PT
ADMF
▲ 6625,00 IDR +75,00
+1,1450%

POLYCHEM INDONESIA Tbk, PT
ADMG
▲ 98,00 IDR +0,00
+0,0000%

kini cek portofolio
investasi pasar modal
LEBIH MUDAH

AKSes•KSEI
Kustodian Sentral Efek Indonesia

Pusat Edukasi
Video Profile KSEI (Official KSEI)
Watch later Share

AKTIVITAS PASAR
Senin, 11 Mei 2020 15:14:54 +07

Indeks Ekuitas Reksa Dana

Indeks	Nilai	Poin	Persentase
COMPOSITE	4.639,105	▲ 19,128	▲ 0,41%
AGRI	983	▲ 22,611	▲ 0,024%
BASIC-IND	695	▲ 0,585	▲ 0,001%
BISNIS-27	401	▲ 4,893	▲ 0,012%
CONSUMER	1.804	▲ 7,027	▲ 0,004%
DBX	905	▼ 11,428	▼ 0,012%
FINANCE	936	▲ 10,113	▲ 0,011%
I-GRADE	124	▲ 0,574	▲ 0,005%

Saham Paling Aktif

Saham	Nilai	Volume	Frekuensi
LPPF	154.701.795.000	101.443.800	17.687
PGAS	297.763.457.000	332.696.600	15.857
BRPT	120.026.528.000	98.382.400	13.217
MNCN	57.707.327.000	69.526.900	13.073
BBRI	404.787.904.000	154.499.200	12.554
IPTV	4.868.361.600	12.050.400	12.205
ASII	311.686.256.000	79.511.800	11.333
GIAA	36.447.732.000	158.468.400	10.318

Beranda

Portofolioku >

Pusat Informasi

Pusat Edukasi

eASY.KSEI

Panduan

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4. Pilih menu

Operations for Shareholders

Select menu

dan pilihlah "PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ)" dalam tabel General Meeting.
and select PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ)' in the General Meetings table

Setelah itu klik
After that click

Select Attendance Type

The screenshot shows the KSEI website interface. On the left, a sidebar menu lists several options: 'Operations for Shareholders', 'Operations for Representatives', 'E-Meeting Hall', and 'Vote Result Report'. The 'Operations for Shareholders' option is currently selected. In the main content area, the title 'General Meetings' is displayed above a table. The table has columns for 'Issuer', 'Meeting', 'Date', 'Time', and 'Meeting Info'. A single row is visible with the following data: Issuer: PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ), Meeting: Annual General Meeting, Date: 19-Jun-2024, Time: 10.00, and Meeting Info: a blue information icon. Below the sidebar menu, a red button labeled 'Select Attendance Type' is visible, with an arrow pointing from the text 'After that click' to it.

Issuer	Meeting	Date	Time	Meeting Info
PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ)	Annual General Meeting	19-Jun-2024	10.00	



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5. Kemudian klik **My authorized representative will attend**
Then click

https://easy.ksei.co.id/eoken/Dashboard.html?/#attendance-dec-inv

SAFE2000 SAFE Intranet Campina

ksei
Indonesia Central Securities Depository

Logout

Select Attendance Type

PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ) 19-Jun-2024 Annual General Meeting

Attendance Type :

☐ I will attend in person ☒ My authorized representative will attend

Representative Type :

☐ Individual Representative ☐ Intermediary ☐ Independent Representative

[< Back](#) [Next >](#)



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6. Pada bagian 'Representative Type'
In the 'Representative Type' section

☒ Independent Representative

← → ↻ easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv 🔑 🔍 ☆ 🟠 ⋮

ksei
Indonesia Central
Securities Depository

Operations for Shareholders
Operations for Representatives
E-Meeting Hall
Vote Result Report

Select Attendance Type

PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (UL: 19-Jun-2024 Annual General Meeting)

Attendance Type :

☐ I will attend in person ☒ My authorized representative will attend

Representative Type :

☐ Individual Representative ☐ Intermediary ☒ Independent Representative

Independent Representative

Please select the independent representative that you want to choose as representative and click on continue.

Select Independent

Rep :

⏪ Back ⏩ Next



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7. Pada kolom selanjutnya, pilih salah satu nama yang tersedia pada bagian '**Select Independent Representative**' kemudian klik

*In the next column, select one of the names provided in the '**Select Independent Representative**' section'. then click*

> Next

https://easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv

E-Gem Indonesia AKSes - Acuan Kepemilikan Se...

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ksei
Indonesia Central
Securities Depository

Operations for Shareholders
Operations for Representatives
E-Meeting Hall
Vote Result Report

Select Attendance Type

CPT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ) 19-Jun-2024 General Meeting

Attendance Type :

☐ I will attend in person ☒ My authorized representative will attend

Representative Type :

☐ Individual Representative ☐ Intermediary ☒ Independent Representative

Independent Representative

Please select the independent representative that you want to choose as representative and click on continue.

Select Independent 3171045008840006 LIDIA MARLINA PURBA / ROBERTO SUWANDI

Rep :

Back Next

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8. Setelah itu tampilan layar akan menunjukkan pernyataan **"Your attendance is saved"**, kemudian klik *After that, the screen will show the statement **"Your attendance is saved"**, then click*

The screenshot shows the KSEI E-Gem Indonesia portal. The browser address bar displays <https://easy.ksei.co.id/egken/Dashboard.html?/#attendance-dec-inv>. The page title is "E-Gem Indonesia". The KSEI logo is visible in the top left corner. The main content area is titled "Select Attendance". Below this, there is a header for "PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ) 19-Jun-2024 General Meeting". The "Attendance Type :" section has two radio buttons: "I will attend in person" and "My authorized representative will attend". The "Representative Type :" section has three radio buttons: "Individual Representative", "Intermediary", and "Independent Representative". The "Independent Representative" section is expanded, showing a message: "Please select the independent representative that you want to choose as representative and click on continue." Below this message, there is a "Select Independent" dropdown menu with the value "3171045008840006 LIDIA MARLINA PURBA / ROBERTO SUWANDI" and a "Rep :" label. At the bottom of the form, there are "Back" and "Next" buttons. A modal window titled "Attention" is overlaid on the form, displaying the message "Your attendance statement is saved." and an "OK" button. An arrow points from the "OK" button in the modal to the "OK" button in the main form area.



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9. Anda akan diarahkan ke laman 'Vote Preference Declaration' dan diminta memberikan suara pada masing-masing agenda rapat, *You will be directed to the 'Vote Preference Declaration' page and asked to vote on each agenda of the meeting* dengan cara memilih ☒ Accept atau ☐ Reject atau ☐ Abstain pada masing-masing agenda rapat. Jika telah memilih semua *by voting* or on each meeting agenda. If you have selected ALL

Klik
Click

☒ Accept atau ☐ Reject atau ☐ Abstain

Vote Preference Declaration

General Meeting : Annual General Meeting of PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk 19-Jun-2024 10:00

Address : Ruang Pertemuan PT Ultrajaya - Jl. Raya Cimareme No.131 Kab. Bandung Barat

Shareholder : / Handoko KTP Number: 35xxxxxxxxxxxxxx

Attendance Type : Representative or Proxy attendance

Representative Type : With vote preference, MIR.LIDIA MARLINA PURBA / ROBERTO SUWANDI

Selected Members :

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT MNC SEKURITAS			Handoko	Local	0000		ULTRAJAYA MILK INDUSTRY Tbk.,	2.000

Agenda Number	Content	Accepted / Rejected / Abstain
1	PERSETUJUAN LAPORAN TAHUNAN DAN LAPORAN KEUANGAN TAHUNAN YANG BERAKHIR PADA 31 DESEMBER 2023	☒ Accept ☐ Reject ☐ Abstain
2	USULAN PENGUNGGAAN LABA PERSEROAN TAHUN BUKU 2023	☐ Accept ☐ Reject ☐ Abstain
3	SUSUNAN PENGURUS PERSEROAN PERIODE 2024-2029 PENETAPAN REMUNERASI ANGGOTA DIREKSI DAN DEWAN KOMISARIS PERSEROAN	☐ Accept ☐ Reject ☐ Abstain
4	PENUNJUKAN AKUNTAN PUBLIK DAN/ KANTOR AKUNTAN PUBLIK YANG AKAN MEMERIKSA	☐ Accept ☐ Reject ☐ Abstain
5	PEMBUKUAN PERSEROAN TAHUN BUKU 2024	☐ Accept ☐ Reject ☐ Abstain

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10. Setelah itu layar akan menampilkan pernyataan 'Your transaction is done successfully'. Selanjutnya klik

After that the screen will display the statement 'Your transaction is done successfully'. Then click

The screenshot shows a web browser window with the URL <https://easy.ksei.co.id/egken/Dashboard.html?/#save-votes>. A blue 'Attention' dialog box is displayed in the center, stating 'Your attendance statement is saved.' with an 'OK' button. An arrow points from the 'OK' button in the dialog box to the 'OK' button in the top right corner of the browser window.

The main content area displays the 'Vote Preference Declaration' form for PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk, dated 19-Jun-2024 10.00. The form includes fields for Address, Shareholder, Attendance Type, and Representative Type. Below these fields is a table titled 'Selected Members' showing the shareholder's details.

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT MNC SEKURITAS			Handoko	Local	CAMP		ULTRAJAYA MILK INDUSTRY Tbk.	2.000

Below the table, there are three buttons: 'Accept All', 'Reject All', and 'Abstain All'. The 'Accept All' button is highlighted in green.

The bottom section of the form lists the agenda items for the meeting, with radio buttons for 'Accepted / Rejected / Abstain' next to each item.

Agenda Number	Content	Accepted / Rejected / Abstain
1	PERSETUJUAN LAPORAN TAHUNAN DAN LAPORAN KEUANGAN TAHUNAN YANG BERAKHIR PADA 31 DESEMBER 2023	☒ Accept ☐ Reject ☐ Abstain
2	USULAN PENGUNGAAN LABA PERSEROAN TAHUN BUKU 2023	☐ Accept ☐ Reject ☐ Abstain
3	SUSUNAN PENGURUS PERSEROAN PERIODE 2024-2029	☐ Accept ☐ Reject ☐ Abstain
4	PENETAPAN REMUNERASI ANGGOTA DIREKSI DAN DEWAN KOMISARIS PERSEROAN	☐ Accept ☐ Reject ☐ Abstain
5	PENUNJUKAN AKUNTAN PUBLIK DAN/ KANTOR AKUNTAN PUBLIK YANG AKAN	☐ Accept ☐ Reject ☐ Abstain

At the bottom of the form, there are two buttons: 'Exit Without Saving' and 'Save'.



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11. Setelah proses pemberian suara selesai anda akan diarahkan pada ke laman utama seperti gambar di bawah ini. Anda dapat klik **'Logout'** untuk keluar dari sistem eASY.KSEI.

After the voting process is complete you will be directed to the main page as shown below. You can click 'Logout' to log out from the eASY.KSEI system

The screenshot shows the eASY.KSEI system dashboard. The browser address bar displays <https://easy.ksei.co.id/egken/Dashboard.html?/#operations-for-shareholders>. The sidebar on the left contains the following links:

- Operations for Shareholders
- Operations for Representatives
- E-Meeting Hall
- Vote Result Report

The main content area is titled "General Meetings". It features a table with the following data:

Issuer	Meeting	Date	Time	Meeting Info
☐ PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ)	Annual General Meeting	19-Jun-2024	10.00	i

Below the table is a red button labeled "Select Attendance Type".

The "Your Saved Options" section contains a table with the following data:

Company	General Meeting Type	Date	Time	Attendance preference	Attendee	Representative Type	Vote Information
☐ PT ULTRAJAYA MILK INDUSTRY & TRADING COMPANY Tbk (ULTJ)	Annual General Meeting	19-Jun-2024	10.00	Representative	LIDIA MARLINA PURBA / HAN ROBERTO SUWANDI	Independent Representative	Representative Votes are Determined

At the bottom of the "Your Saved Options" section are four buttons: "Change", "Vote Save / Update", "Delete", and "Show entry detail".

The footer of the dashboard includes the text "2020 Merkezi Kayıt Kuruluşu" and "Version 6.0.2".